The Annual Quality Assurance Report (AQAR) of the IQAC

For the Period 1ˢᵗ July, 2015 to 30ᵗʰ June, 2016
St. Xavier's College, Mapusa, Goa 403507

Part – A

1. Details of the Institution

1.1 Name of the Institution

ST. XAVIER'S COLLEGE

1.2 Address Line 1

XAVIERNAGAR

Address Line 2

City/Town

MAPUSA, GOA

State

Goa

Pin Code

403507

Institution e-mail address

xavierscollege1963@gmail.com

Contact Nos.

0832-2262356, 0832-2263031

Name of the Head of the Institution:

Dr. (Fr.) Walter de Sa

Tel. No. with STD Code:

0832-2263031

Mobile:

09822150868

Name of the IQAC Co-ordinator:

Dr. Tushar S. Anvekar

Mobile:

09226417414

IQAC e-mail address:

webinfo@xavierscollege-goa.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

GACOGN 14814

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/(SC)/01/RAR/88 dated 5-5-2014

1.5 **Website address:**

www.xavierscollege-goa.com

Web-link of the AQAR:

http://xavierscollege-goa.com/iqac

1.6 **Accreditation Details**

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	4 stars	---	1999	5 YRS
2	2nd Cycle	A	---	2007	5 YRS
3	3rd Cycle	A	3.36	2014	5 YRS

1.7 **Date of Establishment of IQAC :**

13/08/2005

1.8 **AQAR for the year**

2015-16

1.9 **Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC**

   i.   AQAR 2007-08 submitted 07.12.2008
   ii. AQAR2008-09 submitted 21.09.2009

iii. AQAR2009-10 submitted 28.08.2010
iv. AQAR2010-11 submitted 24.08.2011
v. AQAR 2011-12 submitted 20.09.2012
vi. AQAR 2012-13 submitted 26.10.2013
vii. AQAR 2013-14 submitted 14/06/2015
viii. AQAR 2014-15 submitted 28/12/2015

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [UGC] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (PhysEdu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others   (Specify)

Under Graduate : BCA, BBA, BBA(T&T), Mass Communication, Journalism

Post Graduate : MA in Psychology, MCom, MSc in Chemistry

1.12 Name of the Affiliating University *(for the Colleges)*   Goa University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [√]

DST Star Scheme [ ]   CE [ ]

UGC-Special Assistance ProgrammeDST-FIST [ ]   [ ]

UGC-Innovative PG programmes   Any other (S[ ]   [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | 00 |

2.5 No. of Alumni | 00 |

2. 6 No. of any other stakeholder and | 01 |

community representatives | 01 |

2.7 No. of Employers/ Industrialists
2.8 No. of other External Experts | 00 |

2.9 Total No. of members | 10 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: | 04 | **No.Faculty** | 03 |

Non-Teaching Staff | 00 | **Students** | 00 | Alumni | 00 | **Others** | 01 |

2.12 Has IQAC received any funding from UGC during the year? Yes | √ | **No** | |

If yes, mention the amount | Rs. 3,00,000=00 for 5 years |

2.13 **Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 07 | International | 01 | National | -- | State | 05 | Institution Level | 01 |

(ii) Themes

1. Human Values development Programme.
2. International seminar on Advances in Microbiology.
3. Workshop on Sustainable Development in Collaboration with St. John's University, New York.
4. Workshop on Strategic Planning and Resource Development.
5. Faculty Enrichment Programme on Personal Financial Planning and Wealth Management.
6. Programme on 'Building Humanity for Peace Policy and Programme Development on Interfaith Dialogue in Action.
7. Faculty Enrichment Programme on 'The Functioning of An autonomous College'.

2.14 Significant Activities and contributions made by IQAC

Implementation and deliberations by the NAAC Peer team

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise the following activities; **June 2015** 1. World Environment Day 2. Orientation programme for First Year	100% achievement

students

3. International Day of Yoga
4. Project orientation for Third Year students

July 2015

1. College Inaugural Programme
2. Talk on Bakibab Borkar
3. Documentary/Film festival
4. Inaugural of Activities of Clubs/Cells/Associations
5. Session for Junior Newly Recruited / Appointed Teachers Orientation
6. Inaugural of MA, MSc, MCom
7. Entrepreneurship Programme through Canteen Mela
8. Tree Plantation
9. Indian Broadcasting corporation Day by Mass Communication and Journalism
10. Talk by Dr SajoNaik

AUGUST 2015

1. First Friday Eucharistic Celebration
2. Seminar by Department of Chemistry
3. Know your Navy campaign
4. Portuguese Day
5. Independence Day
6. SadbhavnaDiwas
7. Spin a Yarn short story writing contest by English Department

September 2015

1. First Friday Eucharistic celebration
2. Teacher's Day
3. Seminar by AICHE
4. Mediascope by Mass Communication and Journalism Dept.

5. World Tourism Day by BBA (T & T)

October 2015

   1. First Friday Eucharistic celebration
   2. Gandhi Jayanti celebration

November 2015

1. National Education Day
2. NSS special camp
3. Children's day

December 2015

   1. BIOWIZADS seminar by Biotechnology Dept.
   2. Patron Feast of St. Francis Xavier
   3. National seminar by Department of Botany
   4. A GALF outreach programme
   5. Annual College Prize distribution & Variety Entertainment programme
   6. National Seminar by Physics Department
   7. Sports Day programme
   8. Goa Liberation Day celebrations
   9. Promo of Konkani Film entitled 'Enemy'
   10. Plus points Festival

January 2016

   1. Lectures by visiting faculty Thomas and Lisa Kitts, New York
   2. International conference by Department of Microbiology
   3. Programme for PG students in collaboration with St. John's University, New York, at Divar
   4. Classes of Classical Music by Mark Troop, visiting Research Professor under Anthony Gonsalves Chair in western music.

5. Feast celebration of St. Joseph Vaz, Patron of the Archdiocese of Goa and Daman.
6. Visit of Prof. Fatima Marinho, University of Porto
7. National Voter's Day
8. Republic Day celebrations
9. Blood donation by Red Ribbon Club.
10. Peace Day

February 2016

1. Canteen Mela
2. Folk dance competition by NSS
3. Ash Wednesday Eucharistic celebration
4. Psycho Fiesta
5. Faculty enrichment Programme.
6. Bible Quiz by AICUF.

March 2016

1. NSS Valedictory Function
2. Talk on Cancer Awareness
3. First Friday Eucharistic celebration
4. All Goa Inter-Collegiate Debate competition.
5. Faculty Enrichment Programme
6. Programmme on conduct of examinations
7. TY Farewell programme

April 2016

1. Conduct of FY, SY & TY Examinations
2. MA, MSc farewell programme
3. Signing of MoU between MES college, Zuarinagar and St. Xavier's College, Mapusa

MAY 2016

1. Declaration of Results of FY & SY

4. Signing of MoU between Government College, Sanquelim and St. Xavier's College, Mapusa	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body. Yes [√]   **No** [ ]

Management [√]   **Syndicate** [ ]   **Any other body** [ ]

Provide the details of the action taken

AQAR was uploaded on the College website for faculty, students and Public viewing

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	03	00	03	00
UG	06	00	03	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	01	00	01	01
Certificate	02	00	02	02
Others	00	00	02	02
Total	12	00	11	05

Interdisciplinary	00	00	00	00
Innovative	00	05	05	05

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes

Semester	07
Trimester	02
Annual	Nil

1.3 Feedback from stakeholders*Alumni √ **Parents** √ **Employers** ☐ **Students** √
   (On all aspects)

Mode of feedback:Online Manual √ **Co-operating schools (for PEI)** ☐

*Please provide an analysis of the feedback in the Annexure ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/update done by BOS at University level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
94	42	52	Nil	-

2.2 No. of permanent faculty with Ph.D.   27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	--	---	----	---	----	----	--	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty   37   37   41

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	49	340
Presented papers	05	11	08
Resource Persons	01	06	27

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Wi-Fi Connectivity on campus
2. INFLIBNET
3. Expansion of intercom facilities
4. e-book section
5. Learning Management System : Moodle
11. Counseling facility on campus

6. Resources from NPTEL, Coursera are available
7. National Knowledge Network Connectivi ty
8. Increase of databand
9. Computer laboratories
10. Intranet

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

25   ---   ---

2.10 Average percentage of attendance of students

94%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	243	61	73	60	22	88.88
TYBCom	215	34	104	55	18	98.13
TYBSc	160	90	50	05	06	94.37
TYBBA	26	00	24	01	-	96.15
TYBBA(TT)	20	00	17	01	--	90.00
TYBCA	42	12	12	14	03	97.62
MA	24	06	15	02	01	95.83
MSc	20	02	09	02	00	65.00
MCom	41	07	17	10	03	82.92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Teaching plans by individual teachers

- Student evaluation
-Syllabus Completion Report
- Exams and assessment, declaration of results
- Open day for parents/ guardians
- Use of ICT facilities
- Encourage PTA interaction

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others-1. Faculty Enrichment Programme 2. Orientation for new recruits 3. Attended seminars, workshops 4. Talks by eminent personalities.	94 41 44 00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	01	NIL	NIL
Technical Staff	04	01	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Interdisciplinary Journal published 'Spectrum' ISSN No: 2348-4322-24-34
-- Publication of Research Seminar Proceedings
- Major/ Minor Research Projects undertaken

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	------------	------------	------------	------------
Outlay in Rs. Lakhs	------------	------------	------------	------------

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	------------	------------
Outlay in Rs. Lakhs	------------	330000	------------	------------

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	9	------------
Non-Peer Review Journals			2
e-Journals	---------	------------	------------
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range [ ]   Average [3.]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

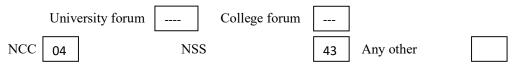| Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-------	------------	------------	------------
Minor Projects	15-16	UGC	644500	2,33,500
Interdisciplinary Projects	------------	------------	------------	------------
Industry sponsored	------------	------------	------------	------------
Projects sponsored by the University/ College	------------	------------	------------	------------
Students research projects *(other than compulsory by the University)*	------------	------------	------------	------------
Any other(Specify)	------------	------------	------------	------------
Total	------------	------------	------------	------------

3.7 No. of books published   i) With ISBN No. | 01 | **Chapters in Edited Books**

ii) Without ISBN No. | 01 |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | | CPE | √ | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

| Rs. 13,620/- |

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	2	01		
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons | 14 |

3.13 No. of collaboration   **International** | | **National** | 1 | **Any other** | |

3.14 No. of linkages created during this year | |

3.15 Total budget for research for current year in lakhs :

From Funding agency | | **From Management of University/College** | Rs. 1,00,000/- |

Total | |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----------------
	Granted	-----------------
International	Applied	-----------------
	Granted	-----------------
Commercialised	Applied	-----------------
	Granted	-----------------

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year

Total	International	National	State	University	Dist	College
04	-	01	-	03	-	-

**3.18 No. of faculty from the Institution
who are Ph. D. Guides**

03

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other ---

3.21 No. of students Participated in NSS events:

University level - State level 20

National level 3 International level 02

3.22 No. of students participated in NCC events:

University level 35 State level 35

National level 11 International level --

3.23 No. of Awards won in NSS:

University level - State level

National level International level -

3.24 No. of Awards won in NCC:

University level State level 01

National level 01 International level

3.25 No. of Extension activities organized

University forum | ---- | College forum | ---

NCC | 04 | NSS | 43 | Any other |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	97124.40 sq. mts.	Nil	--	97124.40 sq. mts.
Class rooms	61	Nil	Nil	61
Laboratories	14	01	Management	15
Seminar Halls	02	01	Management	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	07	Nil	Management	07
Value of the equipment purchased during the year (Rs. in Lakhs)	2,17000.00	17371	---	---
Others	---	---	---	---

4.2 Computerization of administration and library

1) Result Generation System
2) Examination System
3) Attendance System
4) Admission System
5) Student Feedback Compilation
6) LMS – Moodle
7) Library Open Access system

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	**No.**	**Value**
Text Books	28443	---	653	374475	**29096**	**374475**
Reference Books	36849	---	797	464012	**37646**	**464012**
e-Books	90000	5000	110000	----	**200000**	**5750**
Journals	128	222785	08	9500	**136**	**232285**
e-Journals	3500	5000	1000	5750	**4500**	**5750**

Digital Database	---	---	---	---	---	---
CD & Video	70	---	10	---	**80**	**---**
Psycho tests	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	424	10	Entire campus	01 library	-	01	27	
Added	00	Nil	-	-	-	-	-	
Total	424	10	Entire campus	01	-	01	27	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Availability of computers to staff and students for internet access.
2. Open Value Subscription from Microsoft for licensed software.
3. Cyberoam UTM firewall with 10/100/1000 Mbps switch connectivity.
4. IBM rack server
5. Wi-Fi enabled campus with 8Mbps leased line Internet connectivity
6. 1 Mbps broadband connections and 512 Mbps connections sponsored by HRD, Government of India
7. Training in usage of LMS.
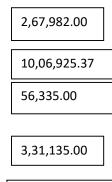
4.6 Amount spent on maintenance in lakhs :

i) ICT   2,67,982.00

ii) Campus Infrastructure and facilities   10,06,925.37

iii) Equipments   Computers   56,335.00
                          Lab Equipments

iv) Others   3,31,135.00

Total :   16,62,377.37

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Career counseling Information provided on the prospectus, handbook of the college/website at the time of admission
- Orientation Programmes for students at the start of the academic year
- Creation of AICUF-Youth cell

5.2 Efforts made by the institution for tracking the progression

- Office maintains records of the students who apply for T. C. (Transfer Certificate)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2554	152	-	-

(b) No. of students outside the state

193

(c) No. of international students

15

Men

No	%
710	35.22

Women

No	%
1306	64.78

Last Year (2014-15)						This Year(2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2026	53	24	417	-	2520	2016	63	29	446	-	2554

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries   --------

5.5 No. of students qualified in these examinations

NET   ----   SLET   ----   GATE   ----   ----

IAS/IPS etc   ----   State PSC   ----   UPSC   ----   Others   ----

---

5.6 Details of student counselling and career guidance

During the year, the Counselor met 185 clients. A total of 250 sessions were conducted, each session was of a duration of 35 to 60 minutes.

No. of students benefitted 185

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	120	60	94

5.8 Details of gender sensitization programmes

12/7/15; Dramatic melody depleting the harsh life of women and female children and the menace they face in society.
15/08/2015- Wall paper titled "her story"
26/08/2015- Intercollegiate event "Expressions 2015" with theme "Violence behind closed Doors", in collaboration with 'Majlis', a legal centre for women, Mumbai
08/09/2015- 'Day of the Girl Child' celebrated with poster competition and exhibition
08/03/2016- Celebrated 'International Women's Day' with essay competition on "Goan Women Today: Opportunities and Challenges"

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   National level   International level

No. of students participated in cult 240 ents   23   -

State/ University level 385 National level 84 International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 12 National level 11 International level -

Cultural: State/ University level 46 National level 06 International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from Institution	267	
Financial support from Government	149	
Financial support from other sources		
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students

NSS – 12
NCC - 03

5.13 Major grievances of students (if any) redressed: **Nil.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:Formation for Transformation.

Our Mission: To provide balanced all round education to young men and women, to be disciplined citizens, who will display a high intellectual calibre together with emotional balance and social commitment and particularly, at helping catholic youth to be committed followers of Christ.

6.2 Does the Institution has a management Information System

√

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Faculty members are on the Board of Studies in their respective subjects and make contributions to changes in syllabi for the undergraduate courses.
2. Feedback from industry, students, faculty, parents, beneficiaries and society.

6.3.2 Teaching and Learning

❖ Wi-Fi connectivity on campus
❖ INFLIBNET
❖ A Language Laboratory
❖ A computerized library and an e-book section.
❖ Software for the visually impaired is available (enlarged printing, conversion of text)
❖ Learning Management System: Moodle.
❖ Resources from NPTEL, Coursera, are available.
❖ National Knowledge Network Connectivity
❖ On-Line Courses conducted (Oracle Academy)
❖ An e-board on campus for general announcements.

6.3.3 Examination and Evaluation

The College has adopted two components of evaluation; 1) Intra Semester Assessment (ISA) 20% and ii) Semester End Examination (SEE) 80%.

The examination committee and the committee to monitor the ISAs look after the examinations. This committee also functions as the Promotion Committee.

The continuous evaluation system is also adopted for the self- financed courses like the Bachelor of Business Administration (BBA) and the BBA (Travel and Tourism)

Similarly, the Post Graduate Courses i.e. M.A, M.Com and M.Sc. adopted the choice based credit system.

6.3.4 Research and Development

- Organisation of seminars/Workshops/Symposiums
- Participation in Workshops/Seminars/Symposiums and Conferences
- Presentation, publication of Research papers and Seminar Proceedings
- UGC/CSIR etc. sponsored Research projects undertaken
- Oral Presentation using posters and demonstration of projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ College library has around 66742 books in various subjects and languages like English, Konkani, Hindi, Marathi, Portuguese, Sanskrit, and Urdu.
- ❖ The library books are stacked as per Dewey decimal classification system. This results in students getting the desired book without wasting time.
- ❖ The library is fully computerized using NewGenLib library automation software and uses all the modules.
- ❖ It has a very valuable treasure of textbooks, reference books, Encyclopedias, rare books, and dictionaries
- ❖ The journal collection includes more than 130 National and International journals.
- ❖ It has a very spacious reading hall which can accommodate around 300 students.
- ❖ Library follows open access system to all its users.
- ❖ The library is open from 8.30 am to 5.30 pm.
- ❖ It has more than 1200 Bound volumes.
- ❖ For safety and security CCTV Cameras are installed in the Library, Fire Extinguishers and emergency fire exit are available.
- ❖ Library has store room for the books and utility room for staff.
- ❖ Every year book exhibitions are held in the Library.
- ❖ Library has subscription to NLIST E-Resources which includes E-Books, E-Journals and various databases.
- ❖ Various services provided by the Library apart from books includes
  - E-Resources through NLIST
  - New Arrival Display.
  - OPAC facility
  - Ruby Jubilee Book Bank Scheme.
  - Books for Night Reference.
  - Scanned Old question papers
  - E-Library.
  - WIFI facility
  - Reprography
  - Orientation Sessions

The Library Entry Exit is computerized for all its Users.

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

As per the rules of UGC/DHE/statutes of Goa university

6.3.8 Industry Interaction / Collaboration

- St. Xavier's College – National Institute of Oceanography MOU
- St. Xavier's College – Inspectorate of Factories and Boilers MOU
- St. Xavier's College – I Create India, Goa Chamber of Commerce & Industry, Goa Commerce Association MOU
- St. Xavier's College – Fundação Oriente MOU
- St. Xavier's College – Instituto Camões MOU
- St. Xavier's College – Indian Council for Agricultural Research
- St. Xavier's College – Portuguese Consulate in Goa.
- St. Xavier's College – Goa Medical College, Directorate of Health Services, and Institute of Psychiatry and Human Behavior.
- St. Xavier's College – Xavier Centre of Historical Research.
- St. Xavier's College – Institute of Philosophy and Religion,(Casa Palotti)
- St. Xavier's College – Goa Institute of Management.
- St. Xavier's College – Goa Management Association.
- St. Xavier's College – Dept. of Management Studies, Goa University
- St. Xavier's College – Dept. of Portuguese Studies, Goa University
- St. Xavier's College – Dept. of Economics, Goa University
- St. Xavier's College – Dept. of Political Science, Goa University
- St. Xavier's College – Schools
- St. Xavier's College – Parishes
- St. Xavier's College – College of Nursing, Government of Goa
- St. Xavier's College – Tiatr Academy Goa
- St. Xavier's College – Communications Centre
- St. Xavier's College – Xavier Board of Higher Education in India
- St. Xavier's College – All India Association of Christian Higher Education.

6.3.9 Admission of Students

> Admission to the various courses is done through a transparent mechanism complying with the norms laid down by the DHE (Directorate of Higher Education), Govt. of Goa and the Goa University and the UGC. This includes selection of candidates on merit, interviews, and entrance tests (for specialization courses). An Admission Committee coordinates the admission process. An Orientation Program for the parents/guardians and for the new entrants at the first year level is conducted, counseling them on the right choice of subjects and briefing them on the facilities and the ethos of the college. The college has provisions for scholarships and financial assistance for economically disadvantaged and other categories of students.

6.4 Welfare schemes for

Teaching	Insurance scheme
Non teaching	Insurance scheme
Students	Students Aid Fund

6.5 Total corpus fund generated   Rs. 3,79,355.66

6.6 Whether annual financial audit has been done Yes   No √

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	*Yes	Committee appointed by University		
Administrative				

*for self financed courses only.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes √

For PG Programmes Yes √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Annual Alumni Association meets in December and are updated on the progress of the College

Alumni extend support to the college by way of funds and academic interaction

6.12 Activities and support from the Parent – Teacher Association

- One general body meeting and executive body meeting with P.T.A Executive Committee
- Organization of activities eg. eco-clean campus drive/Gardening/Sweeping/Security

6.13 Development programmes for support staff

A session conducted on 29th March 2016 – "The functioning of an Autonomous College", for Office, library and laboratory staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green, clean campus programme
- Tree plantation drives, herbal plants, orchards, etc
- Campus hybrid street lighting initiative
- Vermicomposting facility
- Saving electricity by switching off the lights during interval time
- Separating dry/wet wastes by keeping separate bins

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Continual upgrade of Internet facilities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- F.E.P – An annual Faculty Enrichment Programme
- Teacher-Parent interaction during results
- Mentorship System
- Value education weekly sessions

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Nature Club, SXC/ICAR Linkage
- Tree plantation drives to celebrate Vanamahotsava
- Campus cleaning drives
- Snake awareness/Environmental awareness sessions
- Waste Management Sessions

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

1. Seminars organised at the State, National and International level.
2. Exceptional academic results with ranks achieved at the University level
3. Sports achievements exemplary.
4. Outstanding performance in cultural and co-curricular activities.
5. Social outreach programmes.
6. In House publications.
7. Eco-friendly campus.

Weakness

1. Faculty needs to be encouraged in research initiatives for doctoral degrees, research papers and publications.

2. Non teaching faculty requires updated skills in computers.

Opportunities

1. Employment oriented courses could be introduced.

2. Develop Consultancy and extension services.

3. Create research oriented environment to nurture new ideas.

Challenges

Striking a balance between regular teaching and research work.

8.Plans of institution for next year

1. To organize In-Service Programmes for the support staff
2. To enlist support from PTA and Alumni
3. To organize Seminars / Conferences / Workshops
4. To hold guest lectures by eminent academicians and scientists.
5. To organize co-curricular, extra-curricular and sports activities for students to help them to develop their talents and to acquire job-oriented skills
6. To hold value education / soft skills sessions / talks / field trips / industrial visits for the students
7. To provide to the students on-the-job training / internship to sharpen their skills
8. To plant more aromatic and medicinal plants to keep the campus and surroundings clean and green.

Dr. Tushar Anvekar   _Dr. Fr. Walter De Sa_

Sd/-   Sd/-

Coordinator, IQAC   **Principal & Chairperson, IQAC**

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Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

UPSC   -   Union Public Service Commission

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