



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

St. Xavier's College

- Name of the Head of the institution **Prof Blanche R.C.S. Mascarenhas**
- Designation **Professor and Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08322262356**
- Mobile no **8888657331**
- Registered e-mail **xavierscollege1963@gmail.com**
- Alternate e-mail **xavreports@gmail.com**
- Address **Xaviernagar,**
- City/Town **Mapusa**
- State/UT **Goa**
- Pin Code **403507**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Goa University**
- Name of the IQAC Coordinator **Mrs. Vilma M. T. Fernandes**
- Phone No. **7447762356**
- Alternate phone No. **08322262356**
- Mobile **8378011997**
- IQAC e-mail address **xavreports@gmail.com**
- Alternate Email address **xavierscollege1963@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.xavierscollege-goa.com/wp-content/uploads/2022/03/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.xavierscollege-goa.com/wp-content/uploads/2022/08/ACADEMIC-CALENDAR-2021-22-SXC.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.12	2019	09/08/2019	08/08/2024
Cycle 3	A	3.36	2014	05/05/2014	04/05/2019
Cycle 2	A	NA (Since we were awarded Grade A)	2007	31/03/2007	30/03/2012
Cycle 1	Four Star	NA (Since we were awarded 4 star)	1999	09/10/1999	08/10/2004

6. Date of Establishment of IQAC

13/08/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Xavier's College	Salary Grants	Directorate of Higher Education, Government of Goa	2021-22 (365 days)	282746725
St. Xavier's College	Non-salary Grants	Directorate of Higher Education, Government of Goa	2021-22 (365 days)	661942
Department of Mathematics, St. Xavier's College	National Mathematics Day	Goa State Council of Science and Technology	2021-22 (1 day)	30000
St. Xavier's College	National Science Day	Goa State Council of Science and Technology	2021-22 (1 day)	35000
Red Ribbon Club, St. Xavier's College	HIV Aids and Blood Donation Awareness Activities	Goa State Aids Control Society	2021-22 (365 days)	4000
St. Xavier's College	DBT Star College Scheme (123 lakhs was awarded under the DBT Star College Scheme out of which 81 lakhs was disbursed as first installment)	Department of Biotechnology	2021-22 (365 days)	8100000
Department	Research	Directorate	2021-22 (365	200000

of Chemistry, St. Xavier's College	Project	of Science and Technology and Waste Management	days)	
---	---------	--	-------	--

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1) CAS promotions of faculty 2) Subscription to e-books 3) Participation in NIRF and India Today Rankings 4) Conducted 2 FDP's 5) A Mock Fire fighting Safety drill 6) Working of Smart-Boards 7) First year Orientation and Third year Project Orientation programme

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Appointment of System Administrator	Appointed
Participation in NIRF	Participated
Participation in India Today Rankings	Participated
CAS promotions of faculty	Process is ongoing
Implementation of Management Information System for the College	Process underway; in the interim, the partial automation already initiated, is continuing
Online access to e-books for faculty and students	Subscribed to Pearsons
Green Environment on the College Campus	Indoor and Outdoor Plants of select varieties were planted on Campus
Completion and commissioning of Smart Boards	Achieved
Memorandum of Understanding	MoUs were signed between St. Xavier's College and 15 other Institutions.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Local Managing Committee	31/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	St. Xavier's College
• Name of the Head of the institution	Prof Blanche R.C.S. Mascarenhas
• Designation	Professor and Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08322262356
• Mobile no	8888657331
• Registered e-mail	xavierscollege1963@gmail.com
• Alternate e-mail	xavreports@gmail.com
• Address	Xaviernagar,
• City/Town	Mapusa
• State/UT	Goa
• Pin Code	403507
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Goa University
• Name of the IQAC Coordinator	Mrs. Vilma M. T. Fernandes
• Phone No.	7447762356

• Alternate phone No.	08322262356
• Mobile	8378011997
• IQAC e-mail address	xavreports@gmail.com
• Alternate Email address	xavierscollege1963@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.xavierscollege-goa.com/wp-content/uploads/2022/03/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.xavierscollege-goa.com/wp-content/uploads/2022/08/ACADEMIC-CALENDAR-2021-22-SXC.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.12	2019	09/08/2019	08/08/2024
Cycle 3	A	3.36	2014	05/05/2014	04/05/2019
Cycle 2	A	NA (Since we were awarded Grade A)	2007	31/03/2007	30/03/2012
Cycle 1	Four Star	NA (Since we were awarded 4 star)	1999	09/10/1999	08/10/2004

6.Date of Establishment of IQAC

13/08/2005

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Xavier's College	Salary Grants	Directorate of Higher Education, Government of Goa	2021-22 (365 days)	282746725
St. Xavier's College	Non-salary Grants	Directorate of Higher Education, Government of Goa	2021-22 (365 days)	661942
Department of Mathematics , St. Xavier's College	National Mathematics Day	Goa State Council of Science and Technology	2021-22 (1 day)	30000
St. Xavier's College	National Science Day	Goa State Council of Science and Technology	2021-22 (1 day)	35000
Red Ribbon Club, St. Xavier's College	HIV Aids and Blood Donation Awareness Activities	Goa State Aids Control Society	2021-22 (365 days)	4000
St. Xavier's College	DBT Star College Scheme (123 lakhs was awarded under the DBT Star College Scheme out of which 81 lakhs was disbursed as first installment)	Department of Biotechnology	2021-22 (365 days)	8100000

Department of Chemistry, St. Xavier's College	Research Project	Directorate of Science and Technology and Waste Management	2021-22 (365 days)	200000
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		3		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		No		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> • If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1) CAS promotions of faculty 2) Subscription to e-books 3) Participation in NIRF and India Today Rankings 4) Conducted 2 FDP's 5) A Mock Fire fighting Safety drill 6) Working of Smart-Boards 7) First year Orientation and Third year Project Orientation programme				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
Appointment of System Administrator	Appointed
Participation in NIRF	Participated
Participation in India Today Rankings	Participated
CAS promotions of faculty	Process is ongoing
Implementation of Management Information System for the College	Process underway; in the interim, the partial automation already initiated, is continuing
Online access to e-books for faculty and students	Subscribed to Pearsons
Green Environment on the College Campus	Indoor and Outdoor Plants of select varieties were planted on Campus
Completion and commissioning of Smart Boards	Achieved
Memorandum of Understanding	MoUs were signed between St. Xavier's College and 15 other Institutions.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Local Managing Committee	31/12/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	01/02/2022
15. Multidisciplinary / interdisciplinary	

The VISION Statement of the college: "Formation for Transformation"

The MISSION Statement of the college: "To provide balanced all round education to young men and women to be disciplined citizens, who will display a high intellectual caliber together with emotional balance and social commitment and particularly, at helping Catholic youth to be committed followers of Christ."

Goals:

1. To attain academic excellence in higher education
2. To equip students with employability and sustainability
3. To strengthen students with life coping skills.
4. To uphold human dignity.
5. To build a tolerant society.

Objectives:

1. To provide holistic education to students.
2. To liberate them from social conditioning such as ignorance, poverty, exploitation, caste, class and gender bias.
3. To sustain, promote and enhance the quality of higher education.
4. To inculcate in them social, moral and spiritual values.
5. To mentor them to develop a healthy self esteem, intellectual competence, social commitment and compassion towards others.
6. To empower them to discern and make the right decisions.
7. To uphold the Constitution of India, the belief in social justice, gender equality and the dignity of human labour
8. To make them conscious of their rights, responsibilities and duties, and to inculcate a sense of discipline
9. To promote the sanctity of the family - the basic unit of society.
10. To motivate them towards nation building, so as to evolve a new society - the India of their dreams.
11. To enable them to face the challenges of globalization.
12. To provide an education which nurtures an encounter with God, including an appreciation of, and respect for other faiths.
13. To promote a tolerant and an inclusive attitude among the student community.

The CORE VALUES are:

1. Believing in God
2. Upholding Human Dignity
3. Inculcating a Sense of Patriotism
4. Fostering Global Competencies
5. Promoting Ethical Values
6. Achieving Excellence in Education

The institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st year year students will be awarded the Certificate course, at the end of the 2nd year students will be awarded the diploma course and at the completion of the 3rd years of undergraduate education student obtains the bachelor degree.

If we have the 4th year of undergraduate education, it can be considered as the research course which will enable students to complete the master's degree within a year.

16.Academic bank of credits (ABC):

While the Institution has not yet registered under ABC, as our College is an Affiliated to the Goa University we do not have the freedom to implement it yet. But by doing so, it will permit learners to avail of the benefit of multiple entries and exits during the chosen programme.

At the end of the 1st year, students will be awarded a Certificate. At the end of the 2nd year students will be awarded a Diploma and at the completion of the 3 years of undergraduate education, students will obtain a Bachelor's Degree.

The 4th year of undergraduate education, can be considered as the Research course which will enable students to obtain a Master's Degree within a year.

The faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including the selection of textbooks, reading material, assignments, assessment plans etc, in consultation with their respective Boards of Study.

The Programme is based on a system of time-integrated Units called Credits, under the CBCS. The Programme comprises of Courses such as Core, Elective and Ability Enhancement Courses. A

Credit shall consist of 15 clock hours of theory of 1 hour duration each or 15 practical classes of 2 hours duration each, per semester or its equivalent.

Field work and such other activities as recommended by the Board of Study (BoS) shall be considered under practical category for calculating credits and workload.

One Credit shall carry a maximum of 25 marks. A student shall be eligible for the award of Bachelor's Degree on successful completion of minimum of 132 Credits, to be completed over a minimum of six Semesters. A student shall be eligible for the award of Bachelor's Degree (Honours) on successful completion of minimum of 148 Credits, to be completed over a minimum of six Semesters.

17.Skill development:

As per the CBCS regulations the student selects one AECC (Ability Enhancement Compulsory Course) paper during the first year where the student gets proficiency in the language they have selected. In the second year the student has to select compulsorily an SEC (Skill Enhancement Course) which is designed primarily to equip the student with the required skill-set for the respective subject.

The institution provides value-based education to inculcate positivity in the learner, including the development of humanistic, ethical, Constitutional, and universal values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, patriotic values, and essential life-skills.

On every Tuesday, college conducts Value Education class for Commerce and BCA streams at 8.30am, for Arts stream at 9.30am and the Science stream at 10.45am respectively. The Mentor Mentee sessions for all the students is conducted on Tuesdays during value education classes. At our college, value education classes, morning prayer, counselling and mentoring facilities are held regularly. The Mentor Mentee sessions held for the academic year 2021-22 were on the following topics:

- i) Introduction to Mentoring (FY level)
- ii) Setting goals in life.

- iii) Time Management
- iv) Examination preparation: study tips
- v) Campus discipline
- vi) Personality development
- vii) Road safety for students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The faculty members contributed to 'Digital Integrated System for Holistic Teaching and Virtual Orientations' (DISHTAVO) - an initiative of the Directorate of Higher Education, Government of Goa, in the English language. Later, the faculty members recorded their modules even in the Konkani language as part of the second phase of the programme. They have served as content conceptualizers, creators, presenters, and as co-ordinators in the Konkani and in the English programmes. The video modules created under the initiative are freely available on the DISHTAVO portal. Certain complex concepts are explained in the local language (Konkani) during classes.

As per the new rules and regulations of the appointment of Assistant Professors, interviews include a component in Konkani and candidates are expected to respond in Konkani. The subject experts will conduct the interview in both, English and Konkani.

Hindi, Marathi, and Konkani are the degree courses taught in Indian languages and bilingually in the institution.

During events and annual day programmes, the institution promotes ancient Indian knowledge, Arts and Culture and Traditions through theatre, music and dance.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A Faculty Development Programme on "Outcome based education: Teaching Learning and Research", was held on 16th March 2022, in collaboration with DHE, Goa. The resource person, Professor Niyan Marchon made his presentations to the 165 faculty members who participated, on the following topics:

1. Identifying the appropriate Programme Outcomes (POs) for each stream.

2. Identifying the Programme Specific Outcomes (PSOs) for each programme.
3. Developing a minimum of around four to six statements of Course Outcomes (COs) for each Course.
4. Assigning and attainment of the matrix: Tagging/correlating developed COs to the specific POs and PSOs.
5. Calculating the achievements of Cos, PSOs and Pos.
6. Generating Questions/statements corresponding to the 6 levels of the Cognitive Domain according to the revised Bloom's Taxonomy.
7. The four steps involved in the Documentation of POs and PSOs with the help of the HODs, faculty, alumni, professional bodies, representatives from Industries, the Programme Assessment Committee (PAC), and the IQAC.
8. The concepts of Gardner's 8+1 types of Multiple Intelligence, which is an ideal tool to help understand individual learner differences and requirements were explained. The logic of use of Blooms taxonomy in the classroom, which could help the teacher to move the learner from the level of merely remembering facts to understanding concepts, applying them, analyzing, evaluating and finally creating new knowledge were explained thoroughly to the teachers.
9. This could help the teacher to upgrade and fine-tune the syllabus, make learning outcomes observable and measurable through a properly designed Rubric and finally do a GAP Analysis in order to find out whether the intended teaching-learning objectives were achieved.

20.Distance education/online education:

The possibilities of offering vocational courses through Open and Distance Learning (ODL) mode in the institution are in the following areas:

- 1) Business and Commerce - Taxation practices, stenography, soft skills
- 2) Health and para-medical skills - x- ray technician, health/sanitary inspector
- 3) Agriculture - watershed management, vermi-composting , wine making, mushroom cultivation, herbarium, medicinal plants
- 4) Humanities - Entrepreneurship, classical music, journalism and Mass Communication

5) Engineering and technology - Computer Programming

The College can provide the required skill development and technological tools for teaching-learning activities and also work towards the blended learning format.

The institution has an excellent faculty for Commerce, with well-equipped computer laboratories with facilities for the student community to learn the latest softwares for banking, taxation required in industry, commercial and financial establishments within their period of study and be job-ready by the time they complete their course.

The Science departments in the institution include, Computer Science, Electronics, Biotechnology, Microbiology, Botany and the pure sciences such as Physics, Chemistry, Mathematics, through which students can learn various skills, programming languages, technical skills, agriculture and scientific concepts via electronic and online media besides traditional face-to-face teaching.

In the field of humanities, students can be equipped in the fields of Entrepreneurship, Classical Music, Journalism and Mass Communication and Media.

Extended Profile

1.Programme

1.1	729
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2912
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1050
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	165
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	165
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	68
Total number of Classrooms and Seminar halls	
4.2	210.76
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	458
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. The syllabi(duly approved by the respective Boards of Study) were systematically delivered. Classes were regularly engaged as per the time-table formulated by the time-table committee. During the first-half of the academic-year 2021-2022,classes were conducted online, time-tables were regularly posted online to the faculty and students to enable a consistent schedule. The Heads of Department, as a vital link between the Principal and faculty members, convened regular departmental meetings to plan activities and their execution. During the second-half of the academic-year 2021-2022,classes were conducted offline. Faculty "Teaching-plans" were submitted to respective Heads of the Departments at the commencement of the semester. The same was duly executed and at the end of the semester it was supplemented with the "Syllabus Completion Report". The academic activities of the institution were listed, month-wise, in the College Handbook and an e-copy was made available on the college website. When classes were conducted online, E-resources were uploaded to students through digital means and online examinations were conducted. During the second-half of the Academic-Year classes were conducted offline. The effectiveness of the academic instruction was evaluated through the student and parent feedback.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation(ICE) with the college having adopted the Choice Based Credit System(CBCS) at the undergraduate level since the academic year 2018-2019. All the examination related activities are conducted through the Examination Centre whose activities are overseen by the duly constituted Examination Committee. During the

academic year 2021-2022, in keeping with the requirements of continuous internal evaluation and the COVID-19 pandemic lockdown, appropriate measures were adopted, as instructed by the Goa University, to conduct the examinations in online and offline mode. The examination schedule was communicated to students and faculty through the College Handbook and Official notices in online and offline mode. The Intra Semester Assessment (ISA) monitoring committee planned the conduct of ISAs and ensured that the faculty administered the prescribed minimum number of ISAs to every student. The institution has continued with the facility to obtain ones results in both soft and hard copy forms. The examinations were conducted and results were declared in strict adherence to the directives issued by Goa University from time to time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
9	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
8	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
232	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
With a focus on positively influencing the behavior and value system of the faculty and students, several programs are organized	

besides the weekly value education classes conducted on campus. Some of these activities include sessions on time management, resume writing, facing interviews, individual responsibility towards the environment, green initiatives on campus, saving energy resources, women's empowerment, health and nutrition. The programs have been conducted keeping in mind the necessity of gaining perspectives and attitudes for strengthening professional competence, respect for all, safeguarding the environment and measures for sustainability.

An outreach program "Nutrition to the Needy" with the objective of inculcating community service and concern for the less privileged., as part of the National Voter's Day 2022 Programme a talk was organized on 1st February 2022 to generate awareness among students especially first-time voters. An online talk on Cervical Cancer Awareness was held to commemorate World Cancer Day on 4th February 2022, Women's Day was celebrated on 8th March 2022, an interdisciplinary workshop was held on "Biosafety and Laboratory Waste Management", an awareness session on Sustainable Management of E Waste and Plastic Waste was held on 23rd October 2021. Besides the "Green Plant Initiative" activity for students, the composting project was conducted with the students under the DBT Star College Scheme.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

172

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	http://www.xavierscollege-goa.com/wp-content/uploads/2022/12/1.4-students-feedback.pdf , http://www.xavierscollege-go.com/wp-content/uploads/2022/12/1.4-Teachers-feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.xavierscollege-goa.com/wp-content/uploads/2022/12/1.4-students-feedback.pdf , http://www.xavierscollege-go.com/wp-content/uploads/2022/12/1.4-Teachers-feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2912

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

633

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty are mindful of the diversity amongs the student community, with regards to learning ability and hence, appropriate measures have been adopted to address this diversity. The pandemic has played an adverse role in enhancing the difficulties of students. The faculty have attempted to mitigate the hardships of, both, advanced and slow learners. Keeping in mind the challenges posed by the online mode of content delivery during the first half of the academic year 2021-22, the faculty have carefully attempted to gauge the comprehension and learning levels of students. They have converted their online classes into interactive sessions. During the online classes, the faculty have attempted to clear the doubts and difficulties of every student, especially, the slow learners. Special online remedial sessions have been conducted for the benefit of such students to pay greater attention to their academic needs. The advanced learners have been encouraged to read additional texts and watch course-related videos. The faculty have attempted to make themselves available to their students via Whatsapp, to guide, instruct and mentor students. The 2nd half of the academic year 2021-22 was conducted in the offline mode. In this period, faculty members could solve the difficulties of students easily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2912	165

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty consistently attempts to introduce discussions of real-life examples and situations and simulations during classroom teaching. For courses possessing a practical component, efforts are made to correlate theory and experiments with an emphasis on understanding the underlying concepts and basics. The COVID pandemic, though, has adversely affected the teaching-learning process through the curtailment of content delivery in physical mode. Activities like study tours, field trips, internships and industrial visits have been rendered almost impossible to conduct. Nevertheless, though restricted to online instruction for the first half of the academic year 2021-22, the faculty have introduced discussions, animations, videos, quizzes, case studies, and student presentations and seminars, wherever possible. When permitted by the Government and University, practicals have been seriously conducted (with stringent adherence to the prescribed pandemic-related SOPs) in physical mode. Many faculty members have recorded videos of experiments, demonstrations, and circulated the same to their students. These measures have gone a long way in mitigating the hardships faced by students due to the content delivery being largely restricted to online mode. Participative learning in Computer programming subjects has been enhanced through demonstration and execution of programs live to the students through ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The content delivery during the odd semester of the academic year 2021-22 for FY, SY and TY's was conducted via the online mode. The faculty used Microsoft Teams and Google Meet platforms for the same. Besides the regular online sessions, some faculty members created YouTube videos of their lectures, practicals, demonstrations, and circulated them amongst their students as a supplement to online instruction. During their online sessions, the faculty used Microsoft PowerPoint, Open Board, animations, and videos to aid the content delivery. Some faculty members introduced their students to courses and content offered by SWAYAM, Coursera, NPTEL, Udemy etc. Students were encouraged to pursue such courses in addition to their regular curriculum to enrich their perspectives. The faculty members contributed to 'Digital Integrated System for Holistic Teaching and Virtual Orientations' (DISHTAVO) - an initiative of Directorate of Higher Education, Government of Goa, even in the Konkani language as the second phase of the programme. They have served as content conceptualizers, creators, presenters, and as co-ordinators. The video modules created under the initiative are freely available on the DISHTAVO portal. The content delivery during the even semester of the academic year 2021-22 for FY, SY and TY's was conducted via the offline mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

129

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

165

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1950	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college conducts two Intra-Semester Assessments per semester. ISAs are conducted in two modes - a written exam, which is conducted in a centralized manner to instill discipline, and fairness among students. The teacher sets the question paper, gets it checked for zero defects, seals it in an envelope and hands it over in the Examination section. The ISA committee prepares a Time - Table for students, displays it on the college website and notice boards ten days before exams start. Students are assigned different rooms for different days to ensure no planning of unfair means. Senior and junior supervisors are assigned each day to facilitate the conduct of the exam. Instructions are given, and care is taken to ensure that no student resorts to unfair means. If a student is caught, a committee assesses the case and takes appropriate measures. The second is conducted as an assignment/case study/group work/activity to kindle the spirit of research and group work, helping them to go beyond their textbooks and encourage them to develop the habit of reading and group discussions. A third ISA is conducted in the same mode as the one missed. The ISAs constitute 20% of the overall marking of the paper.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
<p>Results of the SEEs are declared online in a time-bound manner. Students are allotted a day by each teacher to physically verify their answer-books before the declaration of results. The</p>	

verification process involves checking, by the student and concerned faculty, (a) whether every question has been assessed (b) whether the totalling is accurate. In case the student is dissatisfied after the verification process, s/he may escalate the grievance to the College Grievance Committee, comprising of three faculty members who decide whether the answer-book merits re-evaluation. If the decision is in the affirmative, the answer-book is re-evaluated by another faculty member from the Institution or by an external faculty. The afore-cited procedure is followed for the students of Semesters I to IV since the examinations are conducted by the College on behalf of Goa University, in their case. Under normal circumstances, the SEEs for Semesters V and VI are conducted by Goa University. In such a situation, the verification and re-evaluation processes are under the purview of the University. But in view of the prevailing COVID situation, the SEEs for Semesters V and VI have been conducted by the College, on behalf of Goa University, during the academic year 2021-2022.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes (COs) have been formulated, in order to make the contents, scope and limitations of the syllabus and curriculum clear to all stakeholders by the faculty. The Outcomes have been vetted by the respective Head of Department after whose approval, the same have been communicated to the students. They are also uploaded at the College website leading to ease of access. The Course Outcomes describe what each student should be able to do at the end of the course. This helps the teacher to plan for and execute the delivery of the syllabus content in a manner which is efficient and effective. Correspondingly, the COs also help make the student aware of the standards expected to be attained by him/her. Each Department has also drawn up Programme Specific Outcomes (PSOs) for the programmes offered. These PSOs, delineate the knowledge and skills that would be expected to be possessed by a student, in a particular subject, upon the completion of their undergraduate/post graduate studies. Further, the Institution has also developed Programme Outcomes (POs) which clearly communicate

the skills, knowledge and attributes expected to be possessed by a graduate/postgraduate at the time of his/her graduation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs and the COs are generated by each faculty in coordination with the respective Head of the department. The COs are then correlated to the POs and PSOs to obtain the assignment matrix. Finally, we compute the average for each of the POs and PSOs.

Each student provides feedback at the end of the course which covers various aspects of the teaching-learning process. The students' feedback provides an overview of the attainment of desired outcomes.

The Institution tries to measure the level of attainment in various ways. Being an affiliated Institution, the parameters laid down by Goa University are followed for the formal measurement of outcome attainment. In keeping with the norms of the affiliating University, the assessment of each course has Intra-Semester Assessment (ISA) [of 20% weightage] and Semester End Examination (SEE) [of 80% weightage]. The ISA component is administered through two different modes. Tests, quizzes, Power Point presentation, assignments, field study, report writing and seminars are used for the ISAs. The marks obtained at, both, ISA and SEE are analyzed by the concerned faculty member at the end of each course. These also serve as a measure of the attainment levels of the students by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
810	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://www.xavierscollege-goa.com/wp-content/uploads/2022/12/1.4-students-feedback.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
129.9	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Hub for innovation, Incubation and Entrepreneurship organised a Webinar in collaboration with ICFAI International business school, Bangalore campus on Jugaad Innovations on 13th August, 2021, from 10 to 11 am. The resource person was Prof Bharati Gopal, MBA, M.Phil., [Ph.D.] a faculty member in Marketing with 19 years of experience in academics. The Speaker spoke about different innovative ideas that entrepreneurs used in India, without very high capital and were able to convert them into successful business plans. Given the pandemic, the resource person highlighted the importance of self-employment, given the scenario of job retrenchments. Her session involved a lot of examples where students were shown how common man understood the need and used

Jugaad 0 or innovative ways for finding solutions. There were 72 participants for the webinar form the third year. The students were satisfied with the outcome of the webinar as shared in the feedback form.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

54

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	http://www.xavierscollege-goa.com/category/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Health Club of St. Xavier's College in association with Department of Biotechnology & Microbiology organised an International Webinar on Maintaining Optimal Oral Health Care, 19-March-2022.
2. Department of Microbiology. St. Xavier's College, Mapusa-Goa, conducted an Awareness Session on "Prevention of Diseases spread due to Floods" for staff and students of St. Joseph High School, Pernem, 4th-December-2021, our lady of Lourdes HS, Valpoi and our lady of Rosary HS, Mandrem.
3. Testing for potability of water: To reach out to society, Department of Microbiology offers a consultancy service in water testing, to determine the potability of drinking water.

4. Microbiology Department of St. Xaviers College Mapusa, organised a National level webinar on "Pandemics: The Past, Present and Future" for students and faculty of microbiology and biotechnology department on 26th-27th-February-2021.
5. "CERVICAL CANCER AWARENESS PROGRAMME" An online talk on Cervical Cancer Awareness was held for girls on 7th-February-2022, organized in association with Microbiologists Society India (MSI).
6. "NUTRITION FOR THE NEEDY" Department of Microbiology initiated an outreach program "Nutrition to the Needy" with objective of inculcating community service and concern for the less privileged, organized in association with Street Providence.
7. "EXPLORE THE WORLD OF MICROBIOLOGY" Department of Microbiology of St. Xavier's College, Mapusa-Goa, conducted a workshop in basic Microbiological techniques for students of Std XII Science (Biology).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1007

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

182

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 67 well equipped classrooms and 14 laboratories, dedicated offices for the N. S. S., N. C. C. (Boys & Girls) Units respectively, IQAC, Placement and Counseling Cells to meet its student needs. Its functions are conducted in a seminar hall seating 300, a Recreational Hall seating 200, the St. Xavier's Ark, seating 1500 persons, an outdoor stage seating 1000, a Conference and a Committee Room respectively. The institution has a Media Centre and Studio with excellent facilities and an Instrumentation Centre with an X-Ray Diffractometer while the Science and Computer courses have well equipped laboratories to conduct practicals prescribed by University. Block 'G', caters to the Post Graduate courses, the Biotechnology Department and

possesses a Research Laboratory and Research Scholars' room.

All the classrooms, laboratories and the Seminar Hall have LCD projectors, some classrooms have Smart Boards equipped with Wi-Fi connectivity freely available to faculty and students via three broadband connections, one of which is exclusively for the self-financed courses. The Institution subscribes to MSDN and has sufficient computer systems with its standalone systems powered by the latest operating systems and networked computers using Windows Server 2008.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To impart holistic education including sports, St. Xavier's College has the following:

a) 180 square meter gymkhana with a sports office, changing rooms, washrooms, sports equipment and kits

b) gymnasium cum fitness centre with treadmill and weight training equipment

c) 80 square meter indoor stadium for badminton, indoor basketball, chess, carom, tennikoit, judo, krav maga, boxing and sepaktakro

d) Grounds for football, handball, volleyball, basketball and athletic track measuring 3,500 square meters. Sports activities are overseen by the Principal and organized by the Director of Sports along with Faculty and students representatives. The grounds are used by members of the public for morning & evening walks and neighboring schools and local communities for sports, tournaments and other sport related activities.

Its myriad cultural activities are conducted in halls and areas of different dimensions with seating capacity ranging from 20 to 1500 viz. a seminar hall measuring 350 square meters, Recreational Hall measuring 301 square meters, St. Xavier's Ark measuring

820 square meters, outdoor stage admeasuring 450 square meters, Conference and Committee Room respectively. These venues are used by the departments, clubs and associations as per their requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

68

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name: New Gen Lib

Nature: Complete automation

Version Helium - 3.1.4

Year of automation: 2008

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.05

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

With respect to IT infrastructure, the institution upgrades and maintains its IT Infrastructure on a regular basis. During the academic year 2020-'21, the institution installed an additional twenty Wi-Fi access points in addition to the existing points which substantially strengthened and network coverage across the campus. This effort allowed for ease of connectivity and access to online content, both of which aided the conduct of online classes during the pandemic. To further aid the smooth conduct of online classes, Local Area Network (LAN) connectivity has been provided in most classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

458

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

96.9

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As befitting of an institution of reputed standing, its infrastructure and equipment are regularly maintained through a well designed and established procedure. Each department of the college periodically performs an inventory of its equipment and consumables which facilitates the process of repair, maintenance or replacement as and when required. For the procurement of any equipment requiring a substantial investment, the department, through the office of the Principal, sources and invites quotations from a minimum of three potential suppliers. These quotations are then carefully scrutinized by a duly constituted Scrutiny Committee following which the order is placed with the most suitable supplier.

Further, as part of its standard operating procedure, dedicated registers are maintained at the college office for the registration of requests and complaints regarding repairs and

maintenance of equipment. These registers are monitored daily and the requests are complied with at the earliest.

Regular maintenance of the assets and infrastructure of the institution are carried out under the aegis of the Administrator of the Diocesan Assets. Annual maintenance Contracts have been instituted with various providers for the service and maintenance of equipment and software such as photocopiers, fire extinguishers, power generator, Microsoft Volume licensing, Firewall, Internet facilities etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

83

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

122	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
82	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
82	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

346

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

86

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution facilitates students' representation and engagement in various co-curricular and extra-curricular activities with the support of a duly-constituted Students' Council. The Students' Council provides an opportunity for students to engage in a structured partnership with management, faculty and other students. It functions under the overall supervision of the Principal, Vice Principals, faculty representatives, the Cultural Co-ordinator and Co-coordinators. The Students' Council, at its meetings, provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and the wider community. It strives to provide a platform to enable the students to showcase their talent, skill and creativity. The Students' Council shoulders many a responsibility like planning, organising, resource management, accountability and maintenance of discipline. The activities of the Council are funded by the Institution. Additional funds, if necessary, are mobilized through sponsorships.

In addition to representation to students council/Cells/Clubs/Associations, students are also appointed as members of :

1. Red Ribbon Club Advisory Committee (RRC)
2. NSS Advisory Committee
3. Sports Committee
4. College Students Grievance Redressal Committee (CSGRC)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

173

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

St. Xavier's College Alumni Association is registered under the Societies Act, 1860. The activities of the Association are organized through the leadership provided by its Executive Committee (comprising thirteen members) which is headed by the Principal. The meetings of the Executive Committee are held regularly in order to plan and organize programmes for the benefit of the students and for the growth of the Institution. The funding raised through membership fees and through the generous contributions from alumni has helped the Institution in various ways eg. for infrastructure projects and academic progress. Using the experience and expertise of the alumni, Career Guidance sessions are held for, both, the post-graduate and under-graduate students of the Institution. Such sessions serve to assist students in their choice of careers. They also enlighten students

about the manner through which they could enhance their employability. The Association also regularly contributes towards the payment of fees for students from financially weaker sections of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Foundation of any robust system is education that imparts sound knowledge. However, Education without a purpose is like a drifting ship in the ocean. A Vision and Mission must be attached to the impartation of Education. It is in this sense that St. Xavier's College has the following Vision & Mission attached with the impartation of Education.

Our Vision statement "Formation for transformation" and our Mission statements "To Provide balanced all round Education to young men and women to be disciplined citizens, who will display a high intellectual caliber together with emotional balance and social commitment, particularly, at helping catholic youth to be committed followers of Christ"

The individual Departments have also formulated their Vision and Mission Statements thereby affirming their commitment towards fulfilling the Vision & Mission statement of the college. The Institution's constant, ceaseless and committed striving towards excellence in all spheres results in focused initiatives aimed at translating the Vision and Mission Statements into concrete realities.

The College conducts Value Education classes for all students besides Mentor - Mentee interaction session for the students. Relevant topics on cultural, social and moral issues are taken up in line with the Vision - Mission statement of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution functions under a decentralized and participative system of management which is visible at every level:

- The Governing Body of the Diocesan Society of Education, grants operational and academic freedom to the Local Managing Committee, the Principal and Vice Principals to evolve and implement appropriate mechanisms and procedures. Hence, guidelines and regulations pertaining to admissions, timetables, attendance, the conduct of examinations, discipline, training, library services, counseling, grievance redressal etc. are formulated at the Institutional level.
- The Heads of Departments are authorized to independently conduct the day-to-day functioning of their Departments like workload, examination, study tours, on job training etc.
- Meetings of faculty and non-teaching staff are regularly conducted and opinions are considered in deciding upon academic, non-academic and other related matters.
- The IQAC monitors the overall functioning of the Institution and continually suggests measures to enhance standards.
- Parent teacher association have also been given due importance in regards to functioning of the college.
- Students are offered opportunities to develop and hone their leadership skills through participation in the Students' Council.
- Students are encouraged to take up research topics for their project paper at the Third year level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has 5 blocks which house the graduate and post graduate departments, along with the College Office. The Institution has a fully functional Instrumentation Centre, Multiple halls for cultural activities, adequately equipped laboratories, computer laboratories, store rooms, spacious staff-rooms, Counselling rooms, a first-aid room, rest rooms, elevators in Block-E, among the multiple classrooms that house over 3000 of the students of the College.

The College library has 72000+ books, 84 periodicals, 10 (local and national) newspapers, 1000+ Bound volumes, CD's and DVD's, special Goa, Portuguese, French, Donation, and Rare books collection. The library also subscribes to N-List and DELNET consortia and is a member of NDLI. WIFI and the e-library facility is available. Library Management System software is 'New Gen LMS'.

A State level Research project on Moira village by Dr. Cajetan Raposo received a research grant. Department of Chemistry conducted hands-on training on sophisticated instruments under the DBT Star College Scheme. Memorandum of Understanding (18) were signed with Industry, Institutes, Panchayats.

Some of the College initiatives for the community were webinars and awareness programmes on Mental health, Addiction, Security Measures for Online Interactions and Transactions and 'Joy of Giving' week.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Xavier's College is established by the Archdiocese of Goa and Daman, and managed by the Diocesan Society of Education (DSE). The DSE is headed by the Archbishop-Patriarch and has a President, a Secretary and a Governing Body. The Secretary holds the executive powers of the DSE which provides guidance for functioning of the Institution.

The Principal formulates and executes the academic programmes. The Management ensures adequate resources to fructify the plans drawn up by the Principal, with the faculty. The Principal is assisted by two Vice- Principals. The Heads of Departments act in consultation with the Principal and administer their respective departments, also taking into account the views of faculty members.

The non-teaching staff includes the Administrative staff, the Library staff, Examination staff, Systems Administrator, Laboratory Assistants and Attendants, Multi-tasking staff and the House-keeping staff. The Administrative setup comprises the Head Clerk, along with a team of Upper and Lower Division Clerks and Multi-tasking staff. The Accounts Office has an Accountant, aided by his team of an Upper and a Lower Division Clerk and a Multi-tasking member.

The Internal Quality Assurance Cell (IQAC) performs its statutory functions and provides mentorship to Departments, Clubs, Cells and Associations in planning their activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.xavierscollege-go.com/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has the following for the benefit of the teaching and non-teaching staff:

- A canteen with adequate indoor and outdoor seating provision
- Staffrooms that are spacious and appropriately furnished
- First aid room
- Counsellors on campus
- Washrooms for faculty use only, in every block
- Wi-fi connectivity on campus
- Support for research pursuits
- Financial support for attending courses, workshops, conferences and likewise
- Support for enhancement through participation in short term courses, refresher courses, orientation courses, Faculty development programmes, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutional 'Annual Performance Appraisal System' is in place. This is a specially designed 'Self Appraisal form' furnished to each faculty at the end of every academic year. The said form is filled by the faculty members and submitted to the Principal along with requisite supporting documentation. The contents of the Form are vetted by the IQAC Co-ordinator and the Principal. The Forms are Page 45/61 05-03-2022 04:34:51 Annual Quality Assurance Report of ST. XAVIER'S COLLEGE utilized during the Career Advancement Scheme (CAS) promotions of the faculty.

The non-teaching staff have to compulsorily fill-in the Annual Performance Appraisal Report. The same is vetted by the Principal and is utilized at the time of their promotions and/or Modified Assured Career Progression (MACP) upgradation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The highest standards of integrity and transparency are adhered to by the Institution in its spectrum of activities. These standards

are maintained by a variety of instruments in place. Internal and external financial audits are regularly conducted.

An Internal Audit, of the forty-nine bank accounts maintained by the Institution, is conducted on an annual basis by a qualified Chartered Accountant. All objections listed in the resulting Audit Report are noted and duly complied-with through a systematic follow-up.

The External Financial Audit is conducted by Directorate of Higher Education, Government of Goa as per their procedures and schedule. The last such audit has been conducted in April 2019.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The day to day expenses and maintenance of infrastructure of the Institution is covered by the operating budget allocated to the Institution. Efforts are consistently made to mobilize additional financial resources for the development of infrastructure and other activities.

The various avenues explored to mobilize financial resources are:

1. The St. Xavier's College Parents-Teachers Association (PTA) and St. Xavier's College Alumni Association assist and contribute towards the organization of various activities.

2. Sponsorships and Corporate Social Responsibility (CSR) support is explored from Business houses.

3. Students' fees and Value-Added Courses also bring in income which is used for various purposes e.g. infrastructure development.

4. Sponsorships and donations from various sources are obtained and accepted for the conduct of student activities/events.

In summary, the Institution, mobilizes financial resources from various sources for its needs and employs them optimally, judiciously and transparently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Single-point data collection:

1. Professional Assistant in IQAC was appointed in 2021. Under this system all Cells/Clubs/Association upon conduct of any activity furnish details & documentation within a fixed time frame. This allows a centralized data capturing system for systematic dissemination or retrieval of data.
2. Automation of exam & office related activities SEE continue to be centralized. This automation helps on time declaration of results recording & analysis of students attendance. Due to appointment of system administrator, students enrollment & attendance has been streamlined.
3. Biometric system: A new biometric system with dual Facial recognition & Finger Print impression recognition has been installed due to the restriction of Covid pandemic.
4. A safety initiative for the management was conducted where in hands on training was provided to Teaching & Non-Teaching

Staff.

5. Safety initiative for segregation & safe disposal of different wastes like e-waste, chemical & bio hazardous waste was implemented in collaboration with DBT. Beneficiaries included Teaching, Non-Teaching Staff & Students
6. IQAC commenced Faculty development programme every semester where Seminar for career development for teachers and Research & Programme Outcomes were conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Odd Semester were in online mode, however offline teaching & evaluation commenced for even Semester. A new Centralised examination for ISA by test mode began. All students now answer ISA's at the same time within a fixed time frame based on a timetable with a centralized invigilation & all examination protocols in place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College promotes student diversity in its undergraduate/postgraduate programmes; provides equal opportunity to all candidates without any discrimination. This is brought out in the Mission Statement of the College, enunciated in the College Handbook and are reinforced during the Orientation Programme conducted for the college students at the beginning of each academic year. Special attention is paid to the admission of female candidates.

The POISE (Programmes, Opportunities, Initiatives and Sprucing for Employment) Cell organized an online session for the staff/UG-students on "Prevention of Sexual Harassment in Educational Institutions" where the audience was educated on the laws that are in place regarding sexual harassment at the workplace, hazards to which a working woman or a student may be exposed while at work or in an educational institution which results in the violation of the fundamental rights of "Gender Equality", "Right to life and Liberty" with descriptions of incidences constituting sexual harassment. The NSS Unit also conducted a seminar to celebrate International Women's Day on 8/03/22 with a talk on 'Women's Role in Society'.

The College has constituted the Internal Complaints Committee to address issues faced by students and appointed a Public Grievance Officer.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.xavierscollege-goa.com/wp-content/uploads/2022/12/7.1.1-SUPPORTING-FILE.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

<p>St. Xavier's College has adopted and implemented requisite measures to properly and safely dispose of the waste generated at the campus. Since the waste is made up of different forms e.g. solid, liquid, gases or e-waste, appropriate measures are employed for the judicious handling and disposal of the same. Steps are also undertaken to segregate the waste prior to disposal. Besides, wherever possible, dry waste is appropriately reused. The Institution has several dustbins strategically placed at various positions on the campus. The waste from these bins is emptied and disposed of by the housekeeping staff in collaboration with the local Municipality. The Institution has a tie-up with M/s Bavish, a waste-management company which regularly handles solid waste from the Institution.</p>

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Several Clubs and Departments of the College organized

International/State Level Seminars, Webinars, screenings of documentaries, talks (on topics like linguistics, communication, role play, mental health, fitness, life skills, community care, communal harmony) and activities like poetry recitation, talent shows of theatre and music, and study tours to explore cultural heritage.

The Department of History, Sociology and Philosophy organized a two-day International Webinar on 'Window to the World Understanding: Goa's Out-Migration: A Historical, Sociological Philosophical Perspective' which included topics of colonialism, migration and international Catholic community.

The Department of Marathi organized an International Webinar on 'Vinayak Damodar Savarkar: Personality and Literature'.

The Cell for Performing Arts organized 'Kala Sangam: A Happy Blend of Theatre and Music' in Hindi, Konkani and Marathi where students displayed their musical ability and theatrical skills.

The Community Care and Outreach Cell organized 'Joy of Giving Week' for the villagers of Tormas Parish.

The NSS and NCC girls celebrated the National Communal Harmony Campaign by collecting donations from college and by distributing the Flag Day stickers.

The Department of Psychology organized a webinar on 'Meeting Mental Health Challenges in An Unequal World' which focused on improving mental health by creating digital resources in the local language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In addition to providing education, the institution also had several programs for its employees. Awareness drive via. E-poster competition conducted by Microbiology-department for SY students

along with lecture series generated awareness. There were also school visits to spread awareness of preventing diseases due to floods.

Everyone's responsibility to the environment was highlighted by series of activities like awareness drive on 'Sustainable Management of e-Waste and Plastic Waste', poster competition on the same, series of talks on "Global Environmental Crisis - Act or Perish" and webinar on 'Maintaining Optimal Oral Health Care' conducted by several science departments/clubs.

The Go Green Club of St. Xavier's College organized "A Green Star" making competition on 21st December 2021 using biodegradable material which was open to all students of the College. The aim was to use of different biodegradable materials such as bamboo, leaves, jute, newspaper, coir, coconut etc. which could be used to make Christmas deco. The stars were highly appreciated by all and were displayed on the college campus as part of Christmas deco. This event demonstrated that the festive deco could easily be made through simple things available around us and all that it took was try, think innovatively.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has organized various festivals and competitions to commemorate international, national and other socio-culturally and academically important days/events during the academic year 2021-22.

Some of the days that were commemorated were as follows:

International Microorganism Day, Gandhi Jayanti, World Mental Health Day, Rashtriya Ekta Diwas, Vigilance Awareness Week, National Communal Harmony Week, Constitution Day, Liberation Day, National Voters' Day, World Cancer Day, National Marathi Day, National Science Day, International Women's Day, International oral health day, International Day of Immunology and International Yoga Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mentor-Mentee Programme:

The aim of the Mentor-Mentee Programme is to connect Teachers who have a lot of knowledge and experience to students, in order to offer advice and guidance for their holistic growth Through this Programme, the respective teacher (mentor) supports and guides his/her assigned students (mentees), thereby helping them overcome challenges. Such counselling further improved the discipline on campus and students are aware of their responsibility on campus. An improvement in academic performance has also been observed.

During the academic year 2021-22, the Programme was conducted in online mode due to prevalent pandemic situation. Despite serious efforts of mentors, the functioning of the Programme was somewhat inferior to that in earlier years when it was conducted in physical mode.

Covid-Awareness drives:

As the threats of the pandemic continued to affect the lives of students and faculty, in addition to the awareness drive conducted by the Microbiology Department, social distancing and covid protocols were followed especially during the semester V examination which took place in offline mode. Teachers for supervisions were also provided with glubs to minimize their contact with students during the examination. Students were also informed about the protocols to be followed on the public address system.

File Description	Documents
Best practices in the Institutional website	http://www.xavierscollege-goa.com/wp-content/uploads/2022/12/7.2.1-SUPPORTING-FILE.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the Institution can be best explained by its Coat-of-Arms which, apart from the Latin motto 'In virtute etscientia', has a lion, sailboats, Cross, book, shield and palm leaves. The lion represents courage which the Institution seeks to instil in students;the sailboats signify the spirit of adventure

during their journey over the sea of life; the Cross and book, mark the pursuit of virtue and knowledge while the shield and palm leaves symbolize the victory of good over ignorance and evil.

St. Xavier's College holistically prepares its students for excellence in all aspects of life. It provides educational opportunities without favour or discrimination. Through their various initiatives, the Cells, Clubs and Associations a spirit of empathy and social concern. All-out efforts are made to equip students with the necessary soft skills in order to enhance their overall development and personality. The College has a thriving and lively campus ambience which emanates, inter alia, from the extra- and co-curricular initiatives. The Value Education sessions, a hallmark of the Institution since its establishment, provide the necessary inputs in an age-appropriate and socially-relevant manner. In recent times, this endeavour has been supplemented by a robust and well-appreciated mentor-mentee programme.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Encouragement to faculty for pursuit of doctoral research.
2. Encouragement to faculty for undertaking Minor and Major Research Projects.
3. Encouragement to faculty for publishing the results of their research in SCOPUS-indexed and UGC CARE-listed Journals.
4. Installing smart boards in undergraduate classrooms.