Department of Information Technology
Government of Goa
2nd Floor, IT Hub,
Altinho, Panaji, Goa – 403 001 India

Dy 10/8/23
Dept. of Higher Education
Inward No. 5842
Date. 9.8.23

No.8(9)/DOIT /2022/CSC-Gramin Mitra/ 845 Dated:04/08/2023

NOTIFICATION

1. Government of Goa has approved the proposal of CSC eGovernance Service India Limited (CSC-SPV) for Doorstep delivery of Citizens services under Goa Online Portal through Gramin Mitra at following service charges.

SRNO	Department	SRNO	Services	No of Visits required	Gramin Mitra Service delivery Charges
1	Animal Husbandry & Veterinary Services	1	Kamdhenu / Infrastructure Scheme	1	200
		2	Pashupalan Scheme	1	200
		3	Dairy Equipment Scheme	1	200
		4	Incentives to Green Fodder Cultivation Scheme	1	200
		5	"Scheme for Tribal & Scheduled Caste Families" Dairy Kit	1	200
		6	Subsidy for Transportation of Poultry Feed Scheme	1	200
		7	Gramshakti	1	200
		8	Varah Palan Scheme	1	200
		9	Financial Assistance for Infrastructure of Poultry Farm	1	200
		10	Gopal Ratna Award Scheme	1	200
		11	Community Dairy Farming	1	200
2	Department of Legal Metrology	12	Application for License/Renewal as manufacturer of weights or measures	3	325
		13	Application for License /Renewal as dealers of weights or measures	3	325
		14	Application for License /Renewal as repairers of weights or measures	3	325
		15	Application for Registration of manufacturers/packers/importers of packaged commodities	3	325
3	Directorate of Health Services	16	NOC from Sanitation point of view for occupancy certificate	2	200
		17	Order for water/electricity connection and Sanitary convenience	2	200
		18	Licence/Renewal for massage parlour/spa	2	200
		19	Permit/Renewal to operate ambulance van	2	200
		20	NOC from Sanitation point of view for establishment of commercial/industrial and other establishment	2	200

		21	NOC from Sanitation point of view for proposed construction	2	200
4	Directorate of Industries, Trade, and Commerce	22	Registration under The Goa State Incentives To Encourage Investments Scheme, 2017 (Umbrella Scheme)	2	200
		23	Employee Subsidy Scheme 2017	2	200
		24	Interest Subsidy Scheme 2017	2	200
		25	Financial Incentives for Certification and Intellectual Property Rights Reimbursement Scheme 2017	2	200
		26	Incentives to Encourage Purchases from Local Suppliers Scheme 2017	2	200
		27	Incentives to Industries for Training Prospective Employees Scheme 2017	2	200
		28	Incentives to Green Investment Scheme 2017	2	200
		29	System for Incentive Schemes - Capital Subsidy Scheme 2017	2	200
5	Directorate of Information Technology	30	IT Policy Registration	1	200
		31	IT Policy: Lease Rental Subsidy Scheme	2	200
		32	IT Policy: Land/Built-up Area Rebate Scheme	2	200
		33	IT Policy: Employee Training Program for IT Units	2	200
		34	IT Policy: Certification Program for Goan IT Professionals	2	200
		35	IT Policy: Special Incentive Allowance Scheme	2	200
		36	IT Policy: Capital Investment Subsidy Scheme for Goan Diaspora	2	200
		37	IT Policy: Lease Rental Rebate Scheme for Goan Diaspora	2	200
		38	IT Policy: Interest Subsidy for Smaller Business Units	2	200
		39	IT Policy: Performance Linked Grant Scheme for Smaller Business Units	2	200
		40	IT Policy: Market Support Scheme for Smaller Business Units (REIMBURSEMENT)	2	200
		41	IT Policy: Market Support Scheme for Smaller Business Units (PRE APPROVAL)	2	200
		42	IT Policy: Quality Certificate Reimbursement Scheme	2	200
		43	IT Policy: Patent Filing Reimbursement Scheme	2	200
		44	IT Policy: Campus Recruitment Assistance	2	200
		45	IT Policy: Salary Subsidy Scheme	2	200
		46	IT Policy: Internet Subsidy Scheme	2	200
		47	IT Policy: Solar Power Subsidy Scheme	2	200
		48	IT Policy: Power Subsidy Scheme	2	200
		49	IT Policy: Registration & Stamp Duty Subsidy Scheme	2	200
		50	IT Policy: Capital Investment Subsidy Scheme	2	200
		51	Startup Policy Registration	2	200
		52	Startup Policy: Application Under R&D Re-imbersment Scheme	2	200
		53	Startup Policy: Skill Development Promotion scheme	2	200
		54	Startup Policy: IPR Reimbursement scheme	2	200

		55	Startup Policy: Reimbursement of Expenses for Startups Operating from Leased/Privately Owned Premises scheme	2	200
		56	Startup Policy: Skill Development Fee reimbursement scheme	2	200
		57	Startup Policy: Matching Grant scheme	2	200
		58	Startup Policy: Interest Subsidy Reimbursement Scheme	2	200
		59	Startup Policy: Grant for incubation centers within educational institutes scheme	2	200
		60	Startup Policy: Stamp Duty Reimbursement scheme	2	200
		61	Startup Policy: Trademark Reimbursement scheme	2	200
		62	Startup Policy: Technology Fellowship and Patent promotion scheme	2	200
		63	Startup Policy: Co Working Space/Incubators/Accelerators Subsidy scheme	2	200
		64	Startup Policy: Prior Approval on R&D Expenditure	2	200
		65	Startup Policy: Salary Reimbursement scheme	2	200
		66	Startup Policy: Seed Capital scheme	2	200
		67	Know your schemes		200
		68	Application for NOC Hardware/Network/Software		200
		69	Application for Condemnation		200
6	**Directorate Of Skill Development And Entrepreneurship**	70	Application for ITI Admission		200
7	**Directorate of Technical Education**	71	Migration Certificate	2	200
8	**Directorate of Women and Child Development**	72	Swawlamban Scheme	1	200
		73	Shelter Home for Women	1	200
		74	Registration of Child Care Institution(ICPS)	1	200
		75	Child Care and Protection- Grant in Aid	1	200
		76	Financial Incentives to Mothers who deliver a Girl Child "MAMTA" Scheme	2	200
		77	Master Trainers Registration - Swawlamban Scheme	2	200
		78	Internship Scheme for Students of Counseling, Psychology, Social work etc.	3	325
9	**Directorate of Mines & Geology**	79	Bhumija OTS Renewal	1	200
10	**EDC Ltd**	80	Online Payment	1	200
11	**Electrical Inspectorate**	81	Application for inspection and certification of DG set		200
		82	Application for Inspection and Certification of DTC		200
		83	Application for Inspection and Certification of New Cinema License		200
		84	Application for Inspection and Certification of High Tension and Related Equipments		200
12	**Excise Department**	85	Licence for Wholesale of IMFL/FL/CL	3	325
		86	Transfer of Ownership of Licences(Sale) (if owner is not alive)	3	325
		87	Licence for Retail Sale of IMFL,CL & FL in Packed Bottles	3	325
		88	Licence for Retail Sale of IMFL,CL & Fl for Consumption	3	325

13	Forest Department	89	Registration of commercial Tree plantation on private land	2	200
14	Goa Industrial Development Corporation	90	Application for Allotment of plot/land in industrial area	3	325
		91	Application for obtaining NOC for water connection in Industrial Area	3	325
		92	Application for water connection in Industrial Area	3	325
		93	Application for Renewal of Extension of Lease	3	325
		94	Application for Surrender of Plot	3	325
		95	Application for issue of No Due Certificate	3	325
		96	Application for Issue of Bank Loan Purposes	3	325
		97	Application for Change In Name	3	325
		98	Application for Issue of NOC for Power Connection	3	325
		99	Application for Issue of NOC for Road Cutting	3	325
		100	Application for issue of NOC for Tree Cutting	3	325
		101	Transfer of plot	3	325
		102	Sublease of plot	3	325
		103	Lease Rent Payment	1	200
		104	House Rent Payment	1	200
		105	Water Bill Payment	1	200
		106	Application for allotment of plot/land under industrial category(IPB users)	3	325
15	Goa Investment Promotion Board	107	Publication, grievances and query management	2	200
		108	CAF I: Investor Profile	3	325
16	Inspectorate of Factories & Boilers	109	Returns filing under Factories Act, 1948	3	325
		110	Returns filing under Accident and Dangerous incidence occurance	3	325
		111	Application for issuing /Renewal Factory License/Amendment	3	325
		112	Registration/Renewal under Boiler Act.	3	325
		113	Approval of Factory Plan	3	325
17	Labour & Employment	114	Online Return Filing System - (Single Integrated online return) by establishment Capturing information related to employees workforce, employee wages and welfare amenities. Forms accepting the returns online towards every Act and Rule.	2	200
		115	Registration of Employee for L&E card(Employment Exchange)	2	200
		116	Job Fair	3	325
		117	Application for Issue/Renewal of Registration Certificate under Shops or Establishments Act	3	325
		118	Application for Registration of Establishments Employing Contract Labour.	3	325
		119	Application for Registration of under Building and Other Construction Workers	3	325
		120	Application for Registration /Renewal of Motor Transport Undertaking	3	325
		121	Application for Registration of Establishment employing Migrant Workmen	3	325

		122	Application for Issue/Renewal of License for Contractors in order to employ Contract Labour	3	325
		123	Application for Issue/Renewal of License for Contractors in order to employ Migrant Labour	3	325
		124	Notification Submission and placement of candidates to private employer/ Govt department.	3	325
		125	Amendment of Registration Certificate under Shop & Establishment Act	3	325
		126	Amendment of Licenses of Contractors in order to Employ Contract Labour	3	325
		127	Amendment of Licenses of Contractors in order to Employ Migrant Labour	3	325
		128	Amendment of Registration of Establishment Employing Contract Labour	3	325
		129	Amendment of Registration of Establishment Employing Migrant Workmen	3	325
		130	Self Certification Certificate	2	200
		131	Contribution towards Employee & Employer	3	325
18	**Directorate of Municipal Administration**	132	Single application for Trade Licence and Labour	3	325
		133	Application for Signage Licence	3	325
		134	Trade Licence	3	325
19	**Pollution Control Board**	135	Consent to establish	3	325
		136	Consent to Operate	3	325
		137	Consent to establish for residential complexes	3	325
		138	Consent to Operate for residential complexes	3	325
		139	Consent to establish for restaurant/shack/marriage hall	3	325
		140	Consent to operate for restaurant/shack/marriage hall	3	325
		141	Consent to establish for fabrication	3	325
		142	Consent to operate for fabrication	3	325
		143	Authorization for biomedical waste treatment	3	325
		144	Authorization for construction and demolition	3	325
		145	Authorization for E-waste disposal	3	325
		146	Authorization for hazardous and other waste	3	325
		147	Authorization for plastic waste management	3	325
		148	Authorization for Solid waste treatment	3	325
20	**Public Grevience ***	149	Public Grievance	1	200
21	**Public Works Department**	150	Application for new water supply connection	3	325
		151	E-Payment of Water Bills	1	200
		152	Application for obtaining NOC towards Domestic/Commercial (Service Providers) road cutting of State roads/National highway	3	325
22	**Revenue Department**	153	Issuance of Income certificate	2	200
		154	Issuance of Domicile certificate	2	200
		155	Issuance of Residence certificate	2	200
		156	Issuance of Divergence certificate	2	200
		157	Issuance of Caste/Community certificate	2	200

		158	Issuance of Matriz certificate	2	200
		159	Application for Relief for victims of Natural Calamity	2	200
		160	Application for Revenue court cases – Partition (Dy. Collector Courts)	2	200
		161	Conversion of Land	2	200
		162	Application for Sound permission	3	325
		163	Issuance of Form I & XIV	1	200
		164	Issuance of Form D	1	200
		165	View Case Status(Land Disputes)	2	200
		166	Issuance of digitally signed survey plan	2	200
		167	Property Register	2	200
23	Electricity Department	168	Application for new connection	3	325
		169	Eletcricity Bill payment	1	200
24	Directorate of Fire and Emergency Services	170	Application for Issue of Initial NOC	3	325
		171	Application for Final NOC	3	325
		172	Application for Renewal of NOC	3	325
		173	Application for Incident reporting	3	325
25	State Registrar and Nortary Services/Archies & Archeology	174	Issuance of Birth/Teor Certificate	2	200
		175	Issuance of Death Certificate	2	200
		176	Correction in Birth Certificate	2	200
		177	Correction in Death Certificate	2	200
26	Registrar of cooperative societies	178	Registration of cooperative societies	3	325
27	State Registrar and Notary Services	179	Marriage Issuance	2	200

* Charges excluding of GST and other taxes

a.) The Doorstep Step Delivery of charges include the cost towards application filling, scanning of documents, receipt, etc.

b.) In case the scanning of document exceeds four pages then CSCs can additionally charge Rs.5 per page.

2. The Citizens shall have to pay the Gramin Mitra Service Delivery Charge along with Departmental transactional fee of the concerned Department.
3. Gramin Mitra – CSC-SPV shall provide the Fee Receipt and Acknowledgment copy for a particular service delivered to the Citizen.
4. Gramin Mitra – CSC-SPV can delivery Doorstep service to predefined location/territorial jurisdiction for particular CSC. The list of authorised CSCs along with Gramin Mitra CSC-SPV is available on goa.gov.in and goaonline.gov.in web portals.
5. No Gramin Mitra – CSC-SPV should overcharge above prescribed rates except the case of scanning more than four pages. In case any Gramin Mitra – CSC-SPV is charging Citizen above the prescribed rates or indulge in illegal practice his/her enrolment shall be cancelled by the Government and will be penalised as per the law.

6. As and when new services are added to CSCs, order shall follow.

This is issued with the approval of State Government vide U.O No. 3843/F, Dated: 28/07/2023.

By order and in the name of the
Governor of Goa

Suneel Anchipaka,IAS
Director (IT) & Ex-Officio
Jt. Secretary to Government of Goa

To:

1. The Director (Printing & Stationary), Government Printing Press, Panaji-Goa, with a request to publish the above **Order** in the **Next Official Gazette.**

Copy to:

1. All Secretaries to the Governments, Secretariat, Porvorim-Goa.
2. All Heads of Departments/Corporations/ Autonomous Bodies
3. The Managing Director, Info Tech Corporation of Goa Ltd, Altinho -Panaji.
4. The Managing Director, Goa Electronics Limited, Patto – Panaji.
5. The CEO, CSC e-Governance Services India Limited (CSC-SPV), 6-CGO Complex, Lodhi Road, New Delhi-110003.