



ST. XAVIER'S COLLEGE

Mapusa, Bardez - Goa. 403 507, India,

DIOCESAN SOCIETY OF EDUCATION (DSE)

Reaccredited by NAAC with Grade A, 4th Cycle

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Minutes of the IQAC Meeting held on 9th August 2024.

A meeting of the IQAC was held on 9th August 2024 in the conference hall at 3.00pm. The attendance of the members present for the meeting as attached.

Agenda:

1. Prayer and Welcome
2. Reading of Minutes and Approval
3. Matters Arising
4. Accreditation by NAAC SSR for 5th Cycle DVV
5. The New Binary Accreditation System
6. AQAR for 2023-24
7. Plan of Activities for the Year
8. Dates for Quarterly Meetings
9. Any Other Business (AOB)
10. Vote of Thanks

1. Prayer and Welcome:

The meeting began with a prayer led by the Administrator, Fr. Tony Salema. Acting Principal Ms. Ursula Barreto welcomed all IQAC members present.

2. Reading of Minutes and Approval:

Dr. Marielou Ferrao, IQAC Coordinator, read the minutes of the last IQAC meeting. The minutes were proposed for approval by Dr. Ubaldina Noronha and seconded by Prof. Oscar de Melo.

3. Matters Arising:

- The timely submission of AQAR 2022-23 and IIQA SSR was noted.
- Dr. Marielou Ferrao presented the final DVV scores, allowing comparison with other institutes.
- A review of the comparison showed that St. Xavier's College performed poorly in Criterion 1, good in Criterion 2, average in Criteria 3 and 4, poor in Criterion 5, and average in Criterion 6. Criterion 7 is qualitative in nature.

4. Accreditation by NAAC SSR for 5th Cycle DVV:

- The Principal mentioned that concern about low DVV scores was raised at the recent HoD meeting. She urged the IQAC to decide whether to continue with RAF or opt for Binary accreditation.
- Members, including Ms. Sunita Mesquita, Ms. Anuradha Kakodkar, Mr. Herwin Furtado, Dr. Santana Fernandes, and Prof. Janet D'Souza, expressed support for opting for the Binary system.
- Based on the decision taken by all the IQAC members present at the meeting, an email was to be sent to NAAC conveying the decision to opt for the Binary System of Accreditation.

5. The New Binary Accreditation System:

- Dr. Marielou briefed the members about the new Binary Accreditation System, explaining its unique features.
- Principal informed that a regional consultative workshop on Binary accreditation was conducted under the MoU with St. Francis College, Hyderabad.
- Prof. Bosco Lawrence discussed the transient nature of the Binary system, noting that the final accreditation model will be MBGL, with RAF no longer an option in the future.

6. Plan of Activities for the Year:

- Principal Ursula spoke of the SWOC analysis conducted by criterion heads, and HoDs were tasked with developing plans to address weaknesses.
- She also informed the members of the Plan for Sustainable Initiatives to be introduced including water, waste and energy management. Green initiatives like carpooling, a college bus, and solar panels were also being worked upon. She said that the College will go in for Green Audit and Academic Audit during this Academic year.
- The need to promote online courses via NPTEL, Swayam, and Value Added Courses (VACs) was emphasized.
- External IQAC member, Mr. Joshua D'Souza, emphasized the need for the institution to remain competitive, especially with new colleges entering the market. He suggested focusing on building a professional corporate structure.
- Fr. Tony stressed the importance of being proactive.

- Dr. Marielou emphasized the need for certifications such as Green Audit and AAA (Academic and Administrative Audit).
- External agencies were suggested for the AAA and pedagogy assessments.
- Reviving the IIC (Institution's Innovation Council) for research and entrepreneurship was also proposed.
- The issue of non-functional MoUs and the need for their revival was also discussed.

7. AQAR for 2023-24:

- Principal Ursula Barreto stressed the importance of submitting the AQAR for 2023-24 by 31st December 2024. She also mentioned that Action Taken Reports (ATRs) for 2019-20 and 2020-21 are already posted on the college website, the rest also have to be uploaded.
- The Committee for AQAR 2023-24 would remain the same, and the AQAR should be compiled and submitted by 31st December 2024.
- Principal Ursula spoke about the importance of updating the college website and strengthening the feedback mechanisms by extending it to alumni and parents.

8. Dates for Quarterly Meetings:

It was decided to hold four IQAC meetings annually, with two meetings per semester, as per the requirement proposed by NAAC.

9. Any Other Business (AOB):

- Librarian Dakshata Zambulkar raised concerns regarding the subscription to e-Pearsons, stating that user statistics were not provided despite the high cost. She suggested creating more awareness among students to access N-List, Delnet, and NDLI.
- Prof. Janet D'Souza suggested distributing available PDF copies of books that teachers may have, while Ms. Sandra Fernandes raised concerns about copyright issues.
- Mr. Joshua D'Souza pointed out that other government colleges were receiving significant investment and suggested the need for adaptation post-COVID. He highlighted the expertise of staff like Prof. Oscar de Melo and the importance of utilizing their skills in future plans.

- Foreign collaborations and viable options for B.Voc. courses were discussed. Dr. Ubaldina Noronha proposed introducing Fashion Design as a degree course, though financial and infrastructural constraints were acknowledged.

10. Vote of Thanks:

The meeting concluded with a vote of thanks, proposed by Dr. Marielou Ferrao, IQAC Coordinator. The meeting ended at 4:15pm.

Ursula Barreto

Ms. Ursula Barreto
Principal



Marielou Ferrao

Dr. Marielou Ferrao
IQAC Coordinator