



# ST. XAVIER'S COLLEGE

Mapusa, Bardez - Goa. 403 507, India,

DIOCESAN SOCIETY OF EDUCATION (DSE)

Reaccredited by NAAC with Grade A, 4<sup>th</sup> Cycle

Tel.: (Off.) 0832 2262356

E-mail: [xavierscollege1963@gmail.com](mailto:xavierscollege1963@gmail.com)

Website: [www.xavierscollegegoa.ac.in](http://www.xavierscollegegoa.ac.in)

## Minutes of the Meeting

A meeting of the **Institution's Innovative Council (IC)** was held on 26th September 2024 from 10.30 a.m. onwards at the St. Xavier's College Conference Hall. The list of members present is attached.

The agenda for the meeting was as follows:

1. Reading and approval of minutes of previous meeting
2. Matters arising thereof
3. Action Taken Report
4. Plan of activities for next Quarter
5. Annual Plan
6. AOB

The meeting began with a prayer by the Administrator, Rev. Fr. Antonio Salema. All members gathered were welcomed by the Principal, Ms. Ursula Barreto.

Reading and approval of minutes of previous meeting:

The minutes of the meeting held on 30<sup>th</sup> July 2024 were read out by the secretary Dr. Maria Claudette Gomes. The minutes were then put before the gathering for any alterations, additions, or otherwise. As there were no corrections/ alterations, the said minutes were presented before the gathering for approval. The minutes were proposed for approval by Dr. Ubaldina Noronha and seconded by Ms. Tricia Vaz e Borges.

Matters Arising:

1. Prof. Dr. Oscar e Melo informed the gathering that an online Financial Literacy Seminar, a 01hour session, was conducted and was attended by 100 students and faculty. The session detailed opportunities available for individuals to acquire financial independence
2. Prof. Dr. Nelson Lobo informed the gathering of the programme on Patents and Innovation in Sports that was organised in collaboration with the Department of Physical Education and Sports of the College.
3. A session on Being an Entrepreneur by noted entrepreneur, Mr. Jeffrey Manuel, was also conducted which detailed opportunities for the students.
4. All the above were activities that were done in the last quarter.
5. The following activities had also been planned and would be duly completed: Certificate Course on Wealth Management; the suggestion scheme suggested by Mr. Anant Naik; and, a talk by David de Souza on Entrepreneurship.



**Action Taken Report:**

1. Thanking everyone gathered for their proactive contributions, Ms. Ursula Barreto informed that the College management had allotted a space for an Incubation/Ideation Centre on Campus. Prof. Dr. Bosco Lawrence and Prof. Dr. Nelson Lobo had interacted with Prof. Sandeep Garg, Goa University who was handling the Incubation Centre at Goa University. The College was considering signing MoUs with Institutions, Organisations and Industries for student benefit.
2. The Principal, Ms. Ursula Barreto, also updated the gathering on the achievements of our students, mentored by Ms. Vilma Fernandes from the Department of Electronics of the College, and an external mentor, who had been selected at the Start Up Idea programme at the state level and had gone ahead to the regionals too. She informed that the College had approached the DST for funding and support for the project idea of this group.
3. Ms. Ursula Barreto also presented the accolades won by the College where the research proposals put forth by our faculty from the Chemistry and Biotechnology departments, secured 3 approvals from the Directorate of Internships, Incubation and Industry, an initiative of Goa University and Directorate of Higher Education.

**Plan of activities for next Quarter:**

Dr. Ubaldina Noronha requested the Departments of Computer Science and BCA to consider preparing a Data Management System for the College Office. Mr. Edwin de Souza, HoD, Department of Computer Science agreed to work on it.

Dr. Ubaldina Noronha also presented the idea of creation of an app which would enable passing in of notices or messages for students and parents. She stated how many professional colleges have such apps in place. Emphasising the benefits of such an app, she also looked at patenting the app if it is successful.

Ms. Ursula Barreto spoke of strengthening the initiatives that have already begun and department level activities that have been happening at a steady pace. She welcomed suggestions for any more initiatives.

Mr. Anant Naik, Plant Head & Compliance Officer, Unichem Laboratories Pvt. Ltd., wished to know how many entries had come in for the Innovative Idea Contest. He emphasised the need to be forceful and convincing with students to encourage them to come up with innovative ideas and projects. He suggested going as a group to explain to students the value of innovation and providing prizes and recognition to those who come up with ideas. He suggested tapping into CSR initiatives of organisations and companies to encourage innovation, which would accrue benefits that are immense and possibilities that are limitless. He offered his active assistance to connect with prospective funding agencies/avenues. He was forceful about having an innovation backing policy which would encourage faculty, students and individuals in College and provide support for any initiatives. He also suggested collaborations with Alumni, IICs of other Institutions like IITs, NITs and private Institutions.

Dr. Ubaldina Noronha suggested inviting the faculty group led by Dr. Andrew D'Souza and the award-winning students with their mentor, Ms. Vilma Fernandes for a presentation at the IIC meeting.



**Annual Plan:**

Prof. Dr. Oscar de Melo outlined the broad directives under which our activities need to be planned. The 3 sections were: Calendar activities; Self driven activities like visits to factories or professional establishments; and, MIC which were proposed by the Government, and required compliance from us.

Dr. Wendy Martins informed the gathering of the plant products, herbal soap making and Coconut Day activities that have either been implemented by the Botany department of the College or are planned and scheduled in the academic year. There was a TY project on marine algae which could be used to recycle paper. But all these activities were at the departmental level. Fr. Antonio Salema also stated the existence of the Entrepreneurship Bazaar in College, where many student entrepreneurs find exposure and success.

Mr. Deepak Parab, Scientific Officer, Goa State Council of Science & Technology, suggested an IP awareness campaign where a grant of Rs. 50,000 could be acquired from various funding agencies and could be used to encourage IPR Cell activities and cash prizes.

**AOB:**

Ms. Ursula Barreto emphasised that avenues for internships and self-sustaining endeavours are of utmost essence for the Institution.

Ms. Ursula Barreto stated the need for a shredder in College to deal with the loads of paper which could be shredded and recycled. She requested Mr. Anant Naik to assist the College in acquiring a shredder through applying for schemes available or by tapping into CSR initiatives of organisations. She stated that the College would be very appreciative even if a second-hand shredder could be procured as a pilot project.

Healthy food products, freeze drying of products could also be ideas considered for innovation, according to Mr. Anant Naik.

Ms. Ursula thanked all for their suggestions and deliberations which led to fruitful ideation. She stated that the IIC could meet 4 times in the year, and that these dates could be pre-fixed so that there is a dictated timeline for projects

Dr. Ubaldina Noronha proposed the vote of thanks. The meeting ended at 01.00 p.m.

Ms. Ursula Barreto  
Principal & President (IIC)

Prof. Oscar B. De Mello  
Convenor (IIC)

Dr. Maria Claudette Gomes  
Secretary (IIC)

Dated: