

ANNUAL ACTION TAKEN REPORT OF THE IQAC FOR ACADEMIC YEAR 2024-25.

The IQAC was reconstituted on 11/11.2024 as the term of the previous IQAC was over. The IQAC for the term of two years. The IQAC Coordinator's terms will be for three years starting from September 2024.

The IQAC consists of the following members:

1. Ms. Ursula Barreto – Chairperson of IQAC & Officiating Principal
2. Rev. Fr. Antonio Salema – Administrator & Management representative
3. Ms Sandra Fernandes – Vice Principal
4. Dr. Ubaldina Noronha – Coordinator, IQAC
5. Prof. Bosco Lawrence – Coordinator, NAAC
6. Dr. Zen Lobo (Teaching faculty)
7. Mr. Pradeep Morajkar (Teaching Faculty)
8. Prof. Maria Fonseca (Teaching Faculty)
9. Ms. Vilma Fernandes (Teaching Faculty)
10. Mr. Mahesh Nair (Teaching Faculty)
11. Dr. Fr. Ramiro Luis (Teaching Faculty)
12. Dr. Sharmila Pais (Teaching Faculty)
13. Mr. Herwin Furtado (Teaching Faculty)
14. Dr. Santana Fernandes (Teaching Faculty)
15. Dr. Vijay Viegas (Teaching Faculty)
16. Dr. Ramita Gurav (Teaching Faculty)
17. Mr. Worrel Dsouza (Teaching Faculty)
18. Dr. Caje Pinto (Teaching Faculty)
11. MLA Mr. Joshua Peter Dsouza (Alumni representative)
12. Mr. Rohit Gupta (Industry representative)
13. Mrs. Pamela Aiyar Cabral (employer representative)
14. Mr. Salvador Pinto (Local Society representative)
15. Mr. Jonathan Fernandes (Administrative staff, Systems administrator)
16. Mr. Thomas Alvares (Administrative staff, Head Clerk)
17. Mr. Mauricio Carvalho (Administrative staff, Accountant)
18. Ms. Andrea Dsouza (Administrative staff, LDC)
19. Mr. Joel Fernandes (SYBSc, Student representative)

The IQAC had four meetings for the academic year 2024-25. The following was the Action Plan taken and will be reported meeting wise as held on the mentioned date.

1. IQAC meeting held on 9th August 2024

Sr. No.	Decision made	Action taken
1.	SSR for Submission for NAAC, 5 th Cycle	Though the SSR was submitted in time to NAAC, stakeholders opted to choose the to be introduced Binary Assessment
2.	SWOC Analysis by Criterion heads of the data that was compiled for SSR along with HoDs	The SWOC Analysis was presented at the staff meeting
3.	Annual Academic Audit for teaching departments	The same was held and reports given to the Principal for further action. This was also given to the respective HoDs as feedback.
4.	Green Audit	Report of the green audit is uploaded on the website
5.	Promotion of courses through online portals	60 students enrolled for the NPTEL SWAYAM Course out of which 27 students cleared the exam.
6.	VAC and Certificate courses	58
7.	Reviving of IIC	IIC meetings for the quarters and activities have been regularly held.
8.	Action taken reports from 2018-19 onwards to be uploaded on the college website	The same has been complied with.

2. IQAC meeting held on 15th November 2024

Sr. No.	Decision made	Action taken
1.	Reviving non-functional MoUs	MoUs that functional are available on the website
2.	AQAR 2023-24 to be submitted	The AQAR 2023-24 was uploaded to the NAAC portal.
3.	Activities for even semester	Various drives, study and field trips, competitions, expert talks were held

4.	Two international conferences planned	The Pan-Asian Heritage of St. Francis Xavier and Psychology International conferences were held.
5.	Adopting of environmentally friendly practices on campus	Placards for saving energy, 6 solar bulbs were procured through e-waste drives, the possibility of collaboration with GEDA through the MP fund is also being considered
6.	Lack of information with regard to placements	Discussion to have a mechanism to streamline this through the mentor-mentee system
7.	Feedback from parents about institution	Same has been collected
8.	Need for training for competitive exams	Various experts from competitive training academies were brought to campus. A tie up with them is being explored

3. IQAC meeting held on 3rd March 2025

Sr. No.	Decision made	Action taken
1.	To opt for RAF or Binary assessment	The college has opted for Binary assessment as of now
2.	Clarity about terming conferences, seminars as being 'international' in absence of clear guidelines	A resolution was passed by IQAC on the criteria by which conferences, seminars, webinars could be considered international in nature.
3.	Feedback about institution from other stakeholder	Feedback from students, alumni and teachers have been collected.
4.	Consideration of community engagement and green initiatives as best practices	Library has been opened to senior citizens.
5.	Performance appraisal for faculty and staff	APAR for faculty was complete, Detailed Self Assessment form of DSE as well.
6.	Spectrum to be strengthened	This year's edition of Spectrum saw participation from students publishing their TY research projects
7.	FDP	A second FDP was held for faculty members in April 2025, besides the one that was held in October 2024.

4. IQAC meeting held on 30th April 2025

Sr. No.	Decision made	Action taken
1.	Institutional Development Plan	The IDP is in the process of being reviewed and revised as per the latest UGC guidelines and the IDP coordinator is Dr. Fr. Ramiro Luis.
2.	Policies for Green campus, Library, IT, Scholarship, Divyanjan	The policies are in the process of being framed.
3.	Some cells to scale up to Centers of Excellence	Center for Wellness, Indian Knowledge system and Value Education and Personality development are installed in AY 2025-26.
4.	ISO Certification	A committee was formed to look into the same.
5.	Alumni Association	HoDs are approached to encourage their alumni to register to the Alumni Association.

The IQAC looks forward to the next academic year and looks forward to the implementation of the NEP 2020 guidelines with regard to the new assessment of Binary Assessment and Maturity Based Grading Levels and preparing itself to meet and fulfil the qualitative initiatives mentioned therein.



Dr. Ubaldina Noronha
(IQAC Coordinator)